

CDDO of SEK

P.O. Box 187/1200 Merle Evans Dr. Columbus, KS 66725
Cherokee, Crawford, Labette & Montgomery Counties

-Application Guidelines for Eligibility Determination-

Thank you for your interest in applying for services and funding for I/DD Services. At this time, there is a waiting list for funding for these services. Please review the list below and complete the forms as indicated. Eligibility will be determined after ALL documents have been received. (Allow up to 30 days to process your application.) You will be contacted by the CDDO Coordinator after eligibility has been determined.

IT IS THE APPLICANT'S RESPONSIBILITY TO ENSURE THAT THE FOLLOWING DOCUMENTS ARE DELIVERED TO THE CDDO.

Documents can be mailed, faxed or hand delivered to CDDO of SEK. Faxed records will also be accepted from professionals. Fax: (620) 717-4168

Copy of Social Security Card

Copy of Birth Certificate (<http://www.vitalrec.com>)

Copy of Adoption Papers (if applicable)

Copy of Guardianship Papers (if you have a legal guardian)

Copy of Military DD 214 form, TriCare verification, & proof of KS residence (if applicable)

Copy of Medicaid Card (if you have Medicaid)

Copy of Insurance Card(s)

Eligibility Application – completed and signed

Releases of Information that authorize the CDDO to exchange information with any medical professional that can provide eligibility information.

Top portion of Releases must be completed & Lower portion must be Initialed Signed & Dated

Diagnostic Records: If you have these records please include documentation of your diagnosis as determined by a license professional, a medical doctor, a psychological evaluation, supporting documentation of the assessments used to determine the diagnosis that meets criteria for I/DD Services.

Receipt Page for Privacy Policies - completed and signed

If you have not had a psychological evaluation, have not been assessed, have questions about the process or need more information about what documents are necessary to determine eligibility, please contact Lori Hinman at (620) 605-1383 or Fax (620) 717-4168.